



Trouves Health Care

TITLE:	ADMISSION	POLICY 3.02
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Authority: [WAC 388.78A.2050, Resident characteristics](#)

PURPOSE:

This policy outlines the steps taken for admission to Trouves Health Care facilities.

SCOPE:

This policy applies to all Trouves employees and potential residents.

POLICY:

- A. Trouves Health Care provides services to private pay, individuals supported by DSHS Home and Community Services (HCS), and others.
- B. Trouves’ admission coordinator works with the resident and their support team.
- C. A prospective resident completes a preadmission screen to ensure the facility can safely and appropriately serve the individual with appropriate available staff. The prospective resident must provide medical clearance that they are medically stable.
- D. When a resident can be served safely and appropriately, Trouves admission coordinator sets the admission date and works with the resident to transition them to Trouves Health Care.
- E. If a bed is not available, Trouves Health Care places the resident on a waitlist and provides estimation of when a bed may become available.
- F. Trouves notifies the perspective resident through their hospital social worker, if they cannot be served safely and appropriately at Trouves Health Care.

EXCEPTIONS:

No exceptions to this policy may be granted without the prior written approval of the Director.