



# Trouves Health Care

TITLE:	RESEARCH PROJECTS	POLICY 27.05
--------	-------------------	--------------

Authority: [WAC388.71.0738 Operating policies and procedures](#)

Reference: [WAC 388.04, Protection of human research subjects](#)

**PURPOSE:**

This policy outlines the process for research involving clients of Trouves Health Care.

**SCOPE:**

This policy applies to all Trouves employees and clients.

**DEFINITIONS:**

**Research:** a systematic investigation designed to develop or contribute to generalized knowledge. Activities, which meet this definition, constitute research for the purpose of these policy. Program evaluation and Quality assurance monitoring are not considered research for the purpose of this policy.

**POLICY:**

- A. Trouves Health Care support research in an effort to improve quality of life for the people they serve.
- B. Trouves Health Cares’ Chief Executive Officer, Chief Operating Officer, Administrator and Director are responsible for reviewing all proposed research activities that involve the clients we serve.
- C. Trouves Health Care requires a written proposal be submitted outlining the intent of the project. The proposal will include
  1. Number of clients included
  2. Location of the research
  3. Explanation of the purpose of the research
  4. Duration of the research
  5. A statement of potential risks and benefits
  6. The name of the person(s) completing the project
  7. Any confidentiality, privacy or safety issues related to the project.



# Trouves Health Care

TITLE:	RESEARCH PROJECTS	POLICY 27.05
--------	-------------------	--------------

- D. Each client will receive the proposal outlined in letter C made to determine if they wish to participate in the research project.
- E. If the client or their legal representative consent to the research project, they will sign a consent to participate form. This signed form is filed in their medical record.
- F. Refusing to participate in research or discontinuing participation at any time will not impact the client’s access to care and services unrelated to the project.
- G. Any research project that does not involve direct client contact, or a disclosure of confidential information can be submitted directly to the Administrator for review.
- H. If the Administrator approves the project, the proposal is shared with the Trouves Health Care Executive Team.

**EXCEPTIONS:**

No exceptions to this policy may be granted without the prior written approval of the Director.

**SUPERCEDES:**

None