



<b>TITLE:</b>	<b>MEDICATION ADMINISTRATION</b>	<b>POLICY 16.03</b>
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Authority: WAC 246-888-020  
WAC 388-78A-2210  
RCW 74.39  
RCW 69.41.010  
RCW 69.41.085  
RCW 18.79.040

**PURPOSE:**

Provides guidelines for administrating medications.

**SCOPE:**

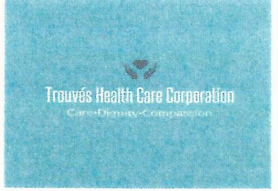
All nursing staff.

**POLICY:**

We will assist and/or administer prescription and over the counter medications as allowed by state statute/regulations and will maintain records of such assistance/administration.

**PROCEDURE:**

1. All administered medications are under boarding home control and are to be administered in conjunction with the supervision and direction of the facility's designated nursing services. Medications in this service may only be given by an LPN, RN, ARNP, physician, pharmacist, certified nursing assistant or nursing assistant registered following RN delegation protocols.
2. Residents who cannot indicate understanding that they are taking medication and/or do not have the ability to place the medication in their eyes, ears or skin will receive medication administration services.
3. Nursing services provided by the facility, or via resident-arranged care if the facility does not provide medication administration services, will ensure that medication administration is planned and supervised by:
  - a. Documenting the need for medication administration services in the resident's assessment and negotiated service agreement, including responsibilities of the resident and the staff.
  - b. Ensure all medication administration staff has been appropriately trained in administering medications.
4. Staff will, upon administration of medication to resident:
  - a. Document medication name, time and dosage administered to



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- resident.
  - b.** Document resident's refusal or inability to take medication according to the prescription. Notify the prescriber if indicated.
- 5. Facility will provide an area for storing, handling and preparing medications consistent with board of pharmacy requirements, including:
  - a.** Sink.
  - b.** Table or counter space.
- 6. A central medication storage room is locked when left unattended.

**EXCEPTIONS:**

No exceptions to this policy may be granted without the prior written approval of the Director.

**SUPERCEDES:**

None