



Trouves Health Care

TITLE:	INSPECTION	1.02
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Authority: WAC 388-IBA-3140

PURPOSE:

This policy outlines Trouves responsibilities during inspections.

SCOPE:

This policy applies to all Trouves employees.

POLICY:

We work collaboratively with the oversight agencies in order to best serve all residents.

PROCEDURE:

1. All staff will cooperate with the department during any on-site inspection or complaint investigation.
2. The administrator and/or designee will be available during any inspection or complaint investigation to respond to questions or issues the department representative may have.
 - a. Staff will contact the administrator or designee immediately upon the start of any inspection or complaint investigation if he/she is not currently in the building.
3. The administrator and/or designee will assist the department representatives to obtain requested information and answer questions in a timely manner.